



Purpose: The individual, group or organization requesting space will be required to state in writing in advance the general purpose of the meeting.

Damages: The user of the facility assumes full responsibility and will be liable for any loss, damage or claims arising out of the use of the facility.

Smoking: Grays Harbor College is a smoke/tobacco free indoor campus environment. This

Limitations of Room use: Facilities used shall be limited to those specified on the application plus designated restroom facilities.

Insurance: When the event involves physical activity, or otherwise increases the risk of bodily injury above the level inherent in the facility to be used, the College may require users to furnish proof of liability insurance naming the College as an additional insured with limits of not less than \$1,000,000 per occurrence prior to approval for the requested use.

Police/Fire/Security Protection: Proper police, security and/or fire protection shall be provided by a using organization when required to do so by the College administration.