## **Operational Policy Number 208 Page 2 of 4**

## VI. Public Records Officer

The public records officer, designated by the college president, shall be in charge of the district's public records. The person so designated shall be located in the administrative offices of the district. The public records officer shall be responsible for the following: the implementation of the district's rules and regulations regarding release of public records, coordinating the staff of the district in this regard, and general'39(s)-2s11.3(er)-1.9sv(i)-4.6(c)92.9(:)-2 c(ne)-102(e)-1.p6(i)-4.6(c)97.6(l)6.2nc(ne)-16(r)-4(

\_\_\_\_\_ \_\_\_\_ \_

\_