

Grays Harbor College provides meaningful and engaging learning opportunities and support services to enhance the knowledge, skills, and abilities of our students and support the cultural and economic needs of our community.

July 18, 2023
Grays Harbor College Board of Trustees
Regular Meeting Minutes



VII. Action Items & Standing Reports

Action

1. Approval of July 18, 2023 Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the Jua, Td [3w 1.076in.8 (m)()-17 (M)6 (I)4. (



6. Human Resources Report (Darin Jones)

Human Resources update on and introductions of new employees

- x Ariel Finfrock Career and Technical Education & K12 Support Specialist
- x Dr. Paulette Lopez Interim Dean of Workforce Education
- x Destini Kirkwood Human Services Faculty
- x Billie Reese Office Assistant 3 Stafford Creek Correctional Center

Other updates include successful implementation of the payroll changes for the new fiscal year. Supervisor trainings provide monthly one-hour training sessions for thirty-eight supervisors at Grays Harbor College. Recent topics included: Change Management., Collective Bargaining Agreement Updates, Psychological Safety, Performance Management and Evaluation, Supervising in a Hybrid Environment. The Supervisor Training series strategic plan will include an annual outline of topics and presenters, and a targeted approach to collecting and reviewing information, which will provide quantifiable data about impact and need. Finalizing budget allocations for workstudy positions. Grays Harbor College has received \$60,613 in Federal allocations for workstudy positions waiting on receiving State allocation funding before finalizing allocations for the year

7. Instruction Report (Nicole Lacroix)

Instruction update on new hires. Paulette Lopez will be serving as the Interim Dean for Workforce Education during the 2023-2024 academic year. Paulette brings a wealth of knowledge and experience leading Career and Technical Education programs. Most recently, she served as a Dean of Instruction, Workforce Programs and BAS Pathways at Highline College. Destiny Kirkwood will be starting the tenure track process at the beginning of September for Faculty for Human Services. Destiny brings an impressive list of awards and acknowledgements directly related to human services curriculum. In October tenure faculty will be introduced to the board. Every year Grays Harbor College submits the Workforce Education Investment Act (WIEA) report to the State Board for Community and Technical Colleges. The reports includes reporting on Guided Pathways, Nurse Educator Salaries, High Demand Salaries, Senate Bill 5194, Senate Bill 5227 and Nursing Simulation Lab Equipment funding. Nicole Lacroix thanked Kristy Anderson and Cal Erwin-Svoboda for collaborating with her on the report. Discussion on ESL classes.

8. Student Services Report (Dr. Cal Erwin Svoboda)

Enrollment update for fall quarter currently up 10.4 percent from last year summer quarter ended on August 10 enrollment is up 9.9 percent from last year. TRiO program finished the-six week summer course. Cal thanked the TRiO team for all the hard work. Continuing to offer the Take a Class on Us program through fall quarter. Conducted fall calling campaign on July 27 successfully called over 600 students who were registered for Spring 2023 but have not



registered for Fall 2023 quarter. Formalized a partnership with the city of Aberdeen to restore the lower field. Planning on opening the field Fall of 2024. The Bishop center is celebrating the 50th anniversary this year working on finalizing performance schedule for the year.

9. President's Report (Dr. Carli Schiffner)

Past month's presidential visits include: The Prom performance, Lions Club presentation, Greater Grays Harbor presentation and participating in the K12 Gray Pac Superintendent retreat. Other meetings included: Pac Mountain Workforce Development, Circle Seafoods, The Evergreen State College, Department of Ecology, Aberdeen Mayor's Office, and the City of Aberdeen. The performance schedule for the year is attached to the minutes.

