



Grays Harbor College provides meaningful and engaging learning opportunities and support services to enhance the knowledge, skills, and abilities of our students and support the cultural and economic needs of our community.

Grays Harbor College Board of Trustees Regular Meeting

July 18, 2023

Board Meeting 2:00 p.m.

Members Present: Astrid Aveledo, D91 [gdr6A.A,

Members Absent: Dr. Paula Akerlund,

Others Present:

Amber Hatley, Ariel Finrock, Cal Erwin Svoboda, Cara Beth Stevenson, Carli Schiffner, Chris Dugan, Chris Macht, Darin Jones, Deanna Shedley, Derek Edens, Elizabeth Bay, Evi Buell, Gary Arthur, Haley Adair, Heidi Wood, Holly Duffy, Janet Parker, Jayme Peterson, Jeremy Winn, Johnny Alavéz, Keith Penner, Kelsey Stegner, Kenji Seta, Kristy Anderson, Kwabena Boakye, Lisa Smith, Lizbeth Sánchez, Lori Christmas, Matt Edwards, Matt Holder, Mitch Margaris, Nicole LaCroix, Paige Pierog, Penny James, Sara Oliver, Sarah Dalrymple, Shannon Bell, Sharon English, Susan Schreiner, Sydney Yager

I. Call to Order/Roll Call

Vice-

Jim Sayce led attendees in the Pledge of Allegiance.

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- Ginelle Hanaway –TRIO Student Support Specialist
- Jozette James –Program Manager Records and Registration in the Welcome Center
- Kathrine Powell –Office Assistant 3 at Stafford Creek Correctional Center
- Michael Lick –TRIO Upward Bound Program Coordinator
- Sarah Dalrymple– Director of Student Life
- Shannon Bell– Executive Assistant to the President and Special Projects

New mission and vision statement for the department is displayed in the Human Resources office. Working on updating new employee onboarding process, along with updating the online directory and adding employee pictures.

7. Instruction Report (Nicole Lacroix)

Instruction update on Culinary Arts program secured grant partnership with Grater Grays Harbor to research local needs related to hospitality, restaurant management, food preparation, and sustainability. In collaboration with South Puget Sound Community College reviewing a Bachelor in Science in Computer Science Program. Continue to collaborate with Clover Park Technical College in areas of Computer Science.

8. Student Services Report (Dr. Cal Erwin Svoboda)

a. Enrollment

Student Services update on enrollment currently up 12 percent for summer quarter. Continuing to work on ways to prevent fraudulent applications. Vice-chair Astrid Aveledo asked what the college's real enrollment is at? We are currently at 263 FTE. Vice-chair Astrid Aveledo asked what's best practice to deal with fraudulent applications? Working on next steps to prevent future fraudulent applications and following the guidelines released by the State Board for Community and Technical Colleges. Aliza Esty asked if we have identified fraudulent applications for fall quarter? Yes, some fall applications are being flagged as fraudulent and needing follow-up in order to approve the application. Vice-chair Astrid Aveledo asked the three steps events is that helpful with the balance of not getting fraudulent applications? Yes, anything where we can get students in person works best to prevent fraudulent applications.

Take a class on us campaign continuing through December 31, 2023. Dr. Cal Erwin Svoboda thanked the board for a wonderful season of celebrations including all the graduations.

Bishop Center for performing arts Prom is this week please attend. Dr. Harry Carthum made a comment – the performances we do at the Bishop are absolutely amazing! We have a lot of talent in the Harbor. Please attend.

9. President's Report (Dr. Carli Schiffner)



Upcoming presidential visits include: Representative Derek Kilmer will be on campus next week to discuss needs of the campus and legislative session asks, visiting all of our superintendents in the upcoming months ; community based organization outreach, and a tribal community development.

Currently serving as the vice chair for the operating budget committee for Washington Association of Community and Technical Colleges (WACTC) Also, participating as a member of the Allocation formula review taskforce subcommittee.

Planning and work under way for the board retreat and E-Team retreat. Submitted three grants and working on a fourth. Dr. Carli Schiffner thanked everyone for welcoming her! Also shout-out to the IT department, Campus Operations, the Foundation, and Holly and Kristy for the transition.

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XII. Adjournment/next meeting

There being no further business, Jim Sayce made a motion to adjourn the meeting, Vicechair Astrid Aveledo seconded the motion. Motion carried, meeting adjourned at 4:25 p.m. The Board of Trustees will hold its next meeting on August 22, 2023 at Grays Harbor College and online over zoom.

Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair