

Special Meeting
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES
December 12, 2019 8:30 a.m.
Room 4334, Schermer Building

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Mr. Art Blauvelt, Dr. Harry Carthum,
Ms. Denise Portmann

VP of the GHCFT Ms. Brenda Rolfe-Maloney

Action Items (continued)

2. Transcript Evaluation Fees Increase

\$7.00 for a regular transcript and from \$25.00 to \$30.00 for overnight service. She included an analysis of other colleges in the system in her report that shows GHC below the state average. It was moved and seconded to approve the revised transcript fees as proposed. Motion carried.

3. CDL Lab and Course Fee Increase

Ms. Aveledo How quickly could we dispose of the property? Dr. Minkler responded that it has to go through a bureaucratic process which can be quite lengthy.

Dr. Carthum The two biggest expenses at the Center are utilities (\$29,000) and Information Technology (\$10,000). What are the actuals for the last two years? Mr. Penner responded that we do not have utility actuals for the last two years. He said recently we learned that the HVAC units at the Center need to be replaced. Regarding technology expenses, Mr. Glass stated we replace computers every five years which totals \$30,000 plus infrastructure.

Mr. Blauvelt We need more time to look at what impact closing the Center would have on the community.

Ms. Portmann We have had community forums in the community and they have not resulted in increased usage of the facility.

It was moved and seconded to table action with regard to the Columbia Education Center.
Motion carried.

VIII. Executive Session

Under RCS 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

IX. Action Items as a Result of the Executive Session

There was not an executive session.

X. Adjournment

The meeting was adjourned at 11:40 a.m.

Dr. Jim Minkler, Secretary

Mr. Blauvelt, Chair