

*REGULAR MEETING*  
**GRAYS HARBOR COLLEGE BOARD OF TRUSTEES**

October 15, 2019 1:00 P.M.  
Room 4331, Schermer Building

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Mr. Art Blauvelt, Dr. Harry Carthum,  
Ms. Denise Portmann

Members Absent: None

Others: Ms. Kristy Anderson, Mr. Richard Arquette, Mr. Todd Bates, Mr. Kwabena Boakye,  
Ms. Laura Brener, Ms. Kari Collen, Ms. Taya Do, Ms. Aleta Fuher,  
Mr. Andrew Glass, Ms. Penny James, Mr. Darin Jones, Mr. Tom Kuester,  
Mr. Patrick Mahoney, Ms. Barbara McCullough, Mr. Taylor Miller,  
Dr. Jim Minkler, Mr. Keith Penner, Dr. Lucas Rucks, Ms. Lisa Smith,  
Ms. Linda Sullivan-Colglazier, Mr. Shiloh Winsor, Ms. Sandy Zelasko

I. Call to Order/Roll Call

Roll was called and all members were present.

II. Agenda Adoption

It was moved and seconded to adopt the agenda as presented. Motion carried.

III. Public Comments

None

IV. Celebrating Success

Natural Resources/Forestry Dr. Minkler introduced Dr. Lucas Rucks, Dean for Workforce Education, who reported that last summer the college partnered with the Port of Grays Harbor to pilot a logging team of natural resources/forestry students and faculty to manage a small, flat plot of land in Satsop. Dr. Rucks introduced instructors, Mr. Todd Bates and Mr. Patrick Mahoney. They said it was a good opportunity for hands on learning for the students. Their experience included slash burning, transplanting, tree thinning, timber hauling, operating heavy equipment, etc. This was a traditional program and they received a stipend.

V. Action Items

1. Approval of September 17, 2019 Board Minutes

It was moved and seconded to approve the September 17, 2019 Board minutes. Motion carried.

2. Exceptional Faculty Fund

Mr. Boakye reported that as of September 30, 2019 the account balance for the Exceptional Faculty Fund was \$299,602.82. \$11,984.00, which is four percent of the balance, is available to award. At the March, 2020 Board meeting the Board will receive recommendations of award recipients from the Exceptional Faculty Awards Committee. The Board will take action on selecting award recipients at their April, 2020 Board meeting. It was moved and seconded to approve exceptional faculty awards of \$11,984.00. Motion carried.

3. Faculty Collective Bargaining Agreement

Mr. Jones reported the college received a request from the Grays Harbor College Federation of Teachers Local #4984 to remove two sentences in the collective bargaining agreement that were added to the 2019-23 agreement approved in June, 2019. He noted that management is in agreement with the request. It was moved and seconded to approve the faculty collective bargaining agreement and that the Board chair will sign the memorandum of understanding. Motion carried.

4. Authorized Bank Signer

Ms. James, assistant to the Vice President for Administrative Services, asked that the Board approve Mr. Boakye, Vice President of Administrative Services, to be authorized as a signer on checks at The Bank of the Pacific. It was moved and seconded to approve Mr. Boakye as an authorized signer on accounts at The Bank of the Pacific. Motion carried. Ms. Portmann abstained.

5. Transforming Lives Nominee

Dr. Minkler stated that Lives recipient. The criteria for the award and background information on each of the four candidates was included in backup materials received prior to the Board meeting. Ms. Portmann moved the Board delegate authority for the selection of the Transforming Lives nominee to the president and his staff. Motion carried.

VI. Information

1. Budget Status

Ms. McCullough reviewed the following budget programs for FY 16, FY 17, and FY 18:

- State General Fund by Program
- State General Fund by object of Expenditure
- Multi-year Comparison of Local Budgeted Revenue
- Cash position Analysis
- FY 20 Original Budget

Mr. Boakye distributed and reviewed the FY 2019 to FY 2020 Budget Status Analysis. He led a discussion with the Board regarding how to move forward in order to guarantee future revenue projections are realistic. He said at the November work session that will focus on the financial condition of the college he will introduce new concepts regarding projecting revenue projections and cash projections. He will also propose a new way of developing the budget. Comments from the Board included the following:

Ms. Portmann said she would like to see reports that include total rev35.73 Tm0 G(Ms)-p s)9 11.04 Tff4 11 -ann

Connecting with local high schools  
Ability to benefit  
Outreach

Other information reviewed was comparison enrollment data from 2017-18 and 2018-19 for all the community and technical colleges in the system.

Fall quarter enrollment numbers as of October 8, 2-19 were reviewed. The report showed we have reached 81.4% of our 1605 FTE state-funded quarterly goal. It was noted that the 2019-20 goal is higher than the 2018-19 goal.

VII. [Standing Reports](#)

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