

REGULAR MEETING
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES
June 18, 2019 1:00 P.M.
Room 4331, Schermer Building

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Denise Portmann

Members Absent: None

Others: Dr. Jennifer Alt, Ms. Kristy Anderson, Ms. Jennifer Barber, Ms. PJ Daugherty, Ms. Vickie Dotson, Ms. Maureen Espedal, Ms. Nancy Estergard, Mr. Andrew Glass, Mr. Ellis Graham, Ms. Judy Holiday, Ms. Margo Hood, Mr. Stan Horton, Ms. Penny James, Mr. Darin Jones, Ms. Morgan Jump, Mr. Randy Karnath, Ms. Vivian Kaylor, Mr. Tom Kuester, Ms. Barbara McCullough, Mr. Taylor Miller, Dr. Jim Minkler, Ms. Janet Parker, Ms. Rose Pendergast, Ms. Jayme Peterson, Ms. Paige Pierog, Dr. Lucas Rucks, Ms. Star Rush, Ms. Diane Smith, Ms. Lisa Smith, Mr. Jerad Sorber, Ms. Cara Beth Stevenson, Ms. Linda Sullivan-Colglazier, Ms. Deborah Weber, Mr. Shiloh Winsor, Ms. Sandy Zelasko

I. Call to Order/Roll Call

Roll was called and all members were present.

II. Agenda Adoption

Dr. Minkler asked to add Reduction in Force under the action portion of the agenda. It was moved and seconded to amend the agenda to add Reduction in Force. Motion carried.

III. Public Comments

None

IV. Celebrating Success

BASTE-ED Students Ms. Judy Holiday, instructor in the BAST-ED program, introduced Ms. Paige Pierog and Ms. Morgan Jump, two members of the first graduating class of the teacher education program. Both expressed appreciation for being able to complete their educations close to home. They said they had a wonderful experience and feel they are prepared to begin their teaching careers.

V. Action Items

1) Approval of May 21, 2019 Board Meeting Minutes

It was moved and seconded to approve the May 21, 2019 minutes. Motion carried.

2) Continuing Resolution

Dr. Minkler reported the final operating budget plan for-4p)JTJETQq0.1f

3) Reduction in Force

Dr. Minkler asked the Board to authorize a reduction in force in one or more programs, due to the college facing adverse conditions due to an inadequacy of finances. It was moved and seconded to adopt the reduction in force proposed by the president for the 2019 2020 academic year based upon the citations the president made in his comments. Motion carried.

Upon advice from Assistant Attorney General, Ms. Linda Sullivan-Colglazier, Mr. Blauvelt withdrew his motion. Mr. Blauvelt moved that based upon information provided in the budget workshop, Grays Harbor College faces adverse conditions resulting from a \$1.5 M deficit and authorizes the president to move forward with a Reduction in Force as needed. Motion carried.

VI. Information

1) Collective Bargaining

Mr. Jones reported that bargaining between the college and the Grays Harbor College Federation of Teachers Local #4984 has been ratified. It will be in effect for the next three years. Board members asked if there were any significant changes. Mr. Jones responded that it brings the contract into compliance with a number of new laws, and includes clarification language around duties of faculty work load, administrators, and division chairs. It was moved and seconded to approve the contract between Washington Community College District No. 2 and the Grays Harbor College Federation of Teachers. Motion carried.

2) Operational Policy 703 E-Signature

Mr. Glass presented a first reading of Operational Policy 703 E-Signature. It is a compliance policy mandated from the Office of the Chief Information Officer. After discussion, it was moved and seconded to waive the second reading and adopt OP 703 as presented. Motion carried.

3) Operational Policy 107 Naming of College Buildings

Dr. Minkler reported the architects for the new student union instructional building are asking for the name of the building in order to design signage that reflects the name. The Board has always been involved in naming of buildings but there has not been an official policy. He presented OP 107, Naming of College Buildings, for a first reading. There will be a second reading of the policy at the September Board meeting. Ms. Aveledo suggested broadening the scope of the policy to allow for naming the building after someone involved in the history of our area.

4) Budget Update

Ms. McCullough reported state and local budgeted revenues are projected to be approximately \$18,600,000 for the new fiscal year. The state initial allocation is \$11,852,292. Dr. Minkler reported after fund review the college deficit is projected to be between \$1.3M and \$1.7M. n, a plan will be developed to address the deficit. It will be presented at the July Board meeting. Mr. Blauvelt asked the Board to set a date for the budget meeting. After discussion it was decided to hold the meeting on July 30 at 1:00 p.m.

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2) Classified Staff Report

Mr. Karnath reported the following:

- Preparations for graduation have begun.
- The quarterly staff potluck will be June 26.
- Classified staff are very concerned about the reduction in force and morale is very low. Staff have asked for a seniority list and a listing of classified job descriptions.

3) Faculty Report

Ms. Barber reported the following:

- Faculty voted to ratify changes to the contract.
- She has accepted a job at South Puget Sound Community College and will be leaving GHC the end of June.
- She asked to go on record that it was an egregious oversight of the college budget that has cost people their jobs. She added that it is a poor time to increase Vice President salaries.

4) _____
WACTC Report

included:

- Nursing Compensation
- Strategic Enrollment Task Force Report
- Creation of Equity Committee

Accreditation Report Ms. Anderson and Dr. Minkler will attend the NW Commission on Colleges and Universities meeting in Park City, Utah to discuss the accreditation visit in April and the peer report that resulted from that visit.

Strategic Planning Year-En /P /MCID .62 Tm0 Gfc Planning Year

Board Evaluation

Ms. Portmann reported there was 100% participation in the Board evaluation process. Results will be reviewed at the Board summer retreat. The retreat will be held on August 6th at the Quinault Beach Resort.

Trustee/Leadership Account

Dr. Carthum led a discussion regarding the trustee/leadership account. He suggested the Board consider designating some of the funds for college activities. It was decided to continue the discussion at the August 6 Board retreat before making funding decisions.