

REGULAR MEETING
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES
April 16, 2019 1:00 P.M.
Room 4331, Schermer Building

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Mr. Art Blauvelt, Dr. Harry Carthum,
Ms. Denise Portmann

Members Absent: None

Others: Dr. Jennifer Alt, Ms. Kristy Anderson, Dr. Darby Cavin, Mr. Andrew Glass,
Dr. Amanda Gunn, Ms. Penny James, Mr. Darin Jones, Dr. Jamie Jones,
Mr. Randy Karnath, Ms. Kayleen Kondrack, Dr. Emily Lardner, Mr. Nick Lutes,
Mr. Taylor Miller, Dr. Jim Minkler, Mr. Keith Penner, Ms. Adrienne Roush,
Ms. Star Rush, Ms. Lisa Smith, Ms. Linda Sullivan-Colglazier, Mr. Shiloh Winsor,
Ms. Sandy Zelasko

Roll was called and all Board members were present.

It was moved and seconded to adopt the agenda as presented. Motion carried.

None

Representing the Outcomes Assessment Committee, Dr. Amanda Gunn, Dr. Darby Cavin,
Ms. Adrienne Roush, Ms. Star Rush, and Dr. Jamie Jones provided Board members with an update
on college-wide work underway. Dr. GunnNd

meeting to begin at 1:00 p.m. Board members will check with colleagues from other colleges to learn how they schedule study sessions. After that discussion, the Board may consider setting a permanent meeting schedule. It was moved and seconded to approve the minutes as amended. Motion carried.

- 2) 300 Section of GHC Operational Policies and Administrative Procedures The 300 section of materials received prior to the meeting. Ms. Aveledo stated there are inconsistencies in the wording of some of the policies and procedures. After discussion it was moved and seconded to approve the policies as submitted, with the understanding that Dr. Lardner will proof read them for consistency and make the appropriate corrections. Motion carried. It was noted that Administrative Procedures do not require Board approval.

- 1) Enrollment Dr. Alt distributed current enrollment numbers for Spring Quarter. The report showed that on April 17, 2018, 85.5% of our

On April 17, 2019, Ms. Portmann and Dr. Carthum will represent the Board at a meeting with the Evaluation Committee Chair, Dr. Stacey Sherwin. The exit meeting will be at 10:30 a.m. on Friday, April 19.

5) Recruitment Policy

Mr. Jones presented revised Operational Policy 653, Recruitment Policy, for a first reading. For information purposes Administrative Procedure 653.01, Recruiting and Hiring, and GHC Best Practices Hiring Guide, were also included in backup materials. The Policy will be presented , 2019 meeting.

6) Board Microphone Setup

In response to a request from Board members to improve audibility during Board meetings Mr. Glass presented several microphone system options. Costs range from \$14,000.00 to \$19,000.00. He will provide more information at the May 21, 2019 Board meeting.

1) Student Government Report

Mr. Taylor reported on recent student activities and upcoming events.

2) Classified Staff Report

Trustee/Leadership Account Dr. Carthum reminded the Board that there was discussion about using some of the funds in the trustee/leadership account for college activities, i.e., Choker Club membership, Bishop Center sponsor, scholarships, etc. After discussion, it was decided that Dr. Carthum would submit a proposal for expenditures at the June Board meeting.

Items of Interest

Ms. Aveledo reported she spoke with a trustee from Highline about their Board meetings. She learned they have a study session prior to every meeting. The Board, President, e-team members and others, depending on the topic of the session, attend the study session. The Board chair and President set the agenda, but Board members can add to the agenda. No action is taken during the study session.

Mr. Blauvelt moved that all future meetings would begin at 1:00 p.m. and a study session and lunch would be held from noon to 1:00 p.m. The motion was seconded and passed.

Mr. Blauvelt stated he is not be able to attend the May 21, 2019 meeting.

The meeting was adjourned at 3:30 p.m.

Dr. James Minkler, Secretary

Ms. Denise Portmann, Chair