

GRAYS HARBOR COLLEGE  
Aberdeen, Washington  
Regular Meeting of the Board of Trustees  
September 20, 2016

Members Present: Art Blauvelt, Dr. Harry Carthum, Ms. Rebecca Chaffee, Ms. Denise Portmann,  
Fawn Sharp

Members Absent: e

Others: Kristy Anderson, Ms. Debi Brogan, Ms. Karen Carriker, Ms. Laurie Clary,  
Kim Cristobal, Mr. Jason Hosenev, Mr. Darin Jones, Mr. Randy Karnath,  
Justin Kjolseth, Ms. Lynne Lerych, Dr. James Minkler, Mr. Nicholas Lutes,  
Julie Miller, Ms. Carol O'Neal, Mr. Keith Penner, Mr. Matt Poisso,  
Monica Todd, Mr. Aaron Tuttle, Ms. Sandy Zelasko

I. Celebrating Success  
Ms. Clary announced that the GHC Nursing Program has been granted continuing accreditation by the Accreditation Commission for Education in Nursing (ACEN). She introduced nursing director, Ms. Carol O'Neal and nursing faculty, Ms. Debi Brogan, Ms. Kim Cristobal, Ms. Julie Miller, Mr. Matt Poisso, Monica Todd, and staff Ms. Karen Carriker. They all agreed it was a very difficult process including building and implementing curriculum from start to finish. They all agreed it was a tremendous effort and thanked the college for their support. Our accreditation status is good until 2021.

II. Call to Order  
Chair, Mr. Blauvelt called the meeting to order.

III. Agenda Changes  
None

IV. Public Comments  
None

V. Introductions  
Dr. Minkler introduced Mr. Nick Lutes, Vice President for Administrative Services who replaces Barbara McCullough, and Mr. Andrew Glass who replaces Ms. Sandy Lloyd.

VI. Action Items  
1. Approval of Minutes

for input. Ms. Sharp agreed. It was agreed that e-team would have further discussion regarding the selection.

3. Trustees' Account

Dr. Minkler asked the Board to approve transferring funds from the Choker Trustees' Account from Key Bank to Timberland Bank, and to change the signees to Dr. Minkler and Mr. Lutes. He explained this account is separate from state funds. Ms. Sharp moved to change the signatory authority to Dr. Minkler and Mr. Lutes and that the account be changed from Key Bank to Timberland Bank, and to authorize the delegated authority to execute a resolution if necessary. The motion passed unanimously and Board Chair Art Blauvelt announced that it is hereby resolved that the Choker Trustees' Account will now be through Timberland Bank with Dr. James Minkler and Mr. Nicholas Lutes will be the appointed signatory authorities.

VII. Standing Reports

1. Student Government Report (Ms. Yulisa Morelia)

Ms. Morelia reported on recent student life activities:

- Student Life Retreat
- Club Training
- Student Leadership Conference
- New Student Orientation
- Upcoming Events

2. Classified Staff Report (Mr. Randy Karnath)

Mr. Karnath reported the following:

Twelve classified staff from GHC attended the STTACC conference at Lake Washington Institute of Technology. Highlights included a speaker on diversity, breakout sessions that focused on computer skills and personal skills.

Ms. Lisa Espedal from HR was selected for the quarterly classified staff award.

Mr. Karnath is on the WPEA negotiating team for the college. He is sending out the final draft to classified staff members for a vote.

3. Faculty Report (Ms. Lynne Lerych)

Ms. Lerych reported the following:

The faculty contract has been ratified for three years.

Faculty are working on outcomes and program assessment. Labor management meetings will begin in order to make sure changes are being implemented.

Faculty elections will be in October. Ms. Lerych reported she will not be running for faculty president.

Ms. Lerych said she was surprised to learn the college is in probation status and that does not sync with the audit report in the June 27, 2016 Board minutes. Dr. Minkler responded that there was a timing issue in getting the audit completed and reported to the Commission. An assumption was made that we had until the end of June to complete the audit report. The Northwest Commission on Colleges and Universities met on June 21<sup>st</sup> and they found the college was out of compliance

to the end of the fiscal year and the report showed a clean audit. Ms. Anderson sent a reply stating we are in compliance. The Commission doesn't meet again until November or January when they will determine whether or not to remove the probation or leave it on for a full year. The cost to appeal would be \$25,000.00. Dr. Minkler added that if you access the Commission web site it will show GHC is on probation and will also show our response.

4. President's Report (Dr. Jim Minkler)

Dr. Minkler reported the following:

Pacific County - Enrollment at our Pacific County centers has been declining  
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3. Core Theme 4 – Service to Community – Mr. Hosney reported there are thirty-eight performances scheduled for the 2016-17 Bishop Center season, including a Pub Series featuring documentary films in a theater pub setting. Refreshments will be available for purchase. He added that thanks to Bishop Center sponsors all second